STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene
201 W. Preston Street • Baltimore, Maryland 21201
Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

MEMO

To: Waiver for Older Adults Providers

From: Warren Sraver, Waiver Administrator, MDoA
Jane Weisely, Chief, Division of Waiver Programs, DHMH

Date: April 26, 2013

Re: New Billing Procedures for Certain Waiver Services

Changes to The Billing Process for Waiver for Older Adults Providers

Effective June 1, 2013, the Maryland Department of Aging will no longer be accepting and processing claims for most Waiver for Older Adults (Waiver) services. These services which are listed at the end of this memo, must be billed to the Department of Health and Mental Hygiene effective June 1, 2013. Please note that there are (5) Waiver services, however, that must continue to be billed to the Maryland Department of Aging as usual until further notice is given. This means submitting paper claims for these (5) Waiver services. These services are also listed at the end of this memo.

There will be (2) billing options for the providers who must begin to bill the Department of Health and Mental Hygiene effective June 1, 2013. The first option is electronic billing through Medicaid's eMedicaid website. The website is free to use and online billing will allow for faster processing and payment of claims. Information about eMedicaid's online services for Medicaid providers can be found at https://encrypt.emdhealthchoice.org/emedicaid.

The second option is to submit paper claims to the Department of Health and Mental Hygiene. All paper claims must be submitted on the CMS – 1500 billing form – no exceptions. The CMS-1500 billing form should be submitted to the Maryland Department of Health and Mental Hygiene (DHMH) at the following address:

Maryland Department of Health and Mental Hygiene
Office of Systems, Operation, and Pharmacy
Claims Processing Division
P.O. Box 1935
Baltimore, MD 21203

Please note that paper claims submitted on a CMS-1500 billing form are generally processed and paid within 4 – 6 weeks.

Training Opportunities For Providers Billing Through the Department of Health and Mental Hygiene effective June 1, 2013

Training sessions on the use of the eMedicaid secure online service will be held at Spring Grove Hospital, MPRC building on: Thursday, May 9, 2013 and Thursday, May 16, 2013 from 9:30 AM to 12 PM. Waiver providers may register for these onsite sessions at:.

http://www.surveymonkey.com/s/electronicbilling

Additionally, a webinar on this topic will be held on Friday, May 17, 2013 at 10 AM. To register for this webinar, go to the following website:

https://www2.gotomeeting.com/register/177308322

After registering for the webinar, you will receive a confirmation email with instructions.

Services to Be Billed Through the Department of Health and Mental Hygiene Effective June 1, 2013

Agency Nurse Monitoring
Assisted Living Services
Behavior Consultation Services
Dietitian/Nutritionist Services
Environmental Assessments
Family/Consumer Training
Home Delivered Meals
Personal Emergency Response Systems
Respite Care
Senior Center Plus

Services That Will Continue to Be Billed Through the Maryland Department of Aging Until Further Notice

Assistive Devices
Transition Services
Environmental Accessibility Adaptation
Case Management
Personal Care

Questions regarding this memo may be directed to the Waiver for Older Adults Coordinator at 410-767-5220. For general billing questions about the eMedicaid electronic billing option, you may call a Provider Relations Specialist at 410-767-5503.